

Harbor's Edge Condominium Association, Inc.

2870 NE 14th Street Causeway, Pompano Beach, FL 33062

Email: secretary@clqcondo.com

Clubhouse Reservation Agreement

Instructions:

Return the completed application with payment to the Association's Yellow Mailbox located by the elevator at 2870 NE 14th Street Causeway, Pompano Beach, FL 33062.

If you prefer to charge the fee to the unit owner's account, you may scan the completed document and email it to: secretary@clqcondo.com.

Terms and Conditions

Reservation Availability

The Clubhouse may be reserved daily, including weekends, from 10:00 AM to 10:00 PM. The Association may block certain holidays or dates for Association events.

Deposit Requirement

\$250.00 deposit is required with the reservation application.

Payment must be made by cashier's check, bank check, money order, or charged to the unit owner's account.

Attendance Supervision

The reserving resident must be present during the event.

Children's parties must be supervised by an adult at all times.

Guest Limit

A maximum of 25 guests per event.

Use of Facilities

Reservation includes the Clubhouse and adjoining patio.

If using the grills, limit use to one grill.

Pool Area Exclusion

Reservation of the Clubhouse does not include exclusive use of the pool or pool area.

Refrigerator Usage

No liquid containers are permitted in the freezer.

All food must be removed and refrigerator shelves wiped clean.

Any food left behind will be discarded by 8:00 AM the following day.

Decorations

Only use thumbtacks or removable non-damaging adhesive.
All decorations must be removed after the event.

Noise Control

Sound systems, TVs, and radios must be used only within the Clubhouse.
No loud talking on the patio after hours.

Liability Disclaimer

Harbor's Edge Condominium Association, Inc. and its employees are not responsible for any items left in or around the Clubhouse.

Cleanup Responsibilities

The Clubhouse, patio, and BBQ (if used) must be left clean.
All garbage must be placed in bags and disposed of in the Dumpster Room.
Gas must be turned off at the grill.

Facility Closure

Set the air conditioning to 78°F.
Turn off all lights and lock all doors securely upon departure.

Deposit Forfeiture and Additional Charges

Any damages or rule violations will result in forfeiture of the \$250.00 deposit.
Additional cleaning will be charged at \$150.00 per hour, billed to the unit owner's account.
Repeated violations may result in loss of future reservation privileges.

Reservation Requests

Only unit owners may submit reservation requests.
Tenants must have the unit owner submit the request on their behalf.

Reservation Details

Date: _____ Unit #: _____

Owner Name: _____

Tenant Name (if applicable): _____

Intended Event: _____

Owner Signature: _____

Tenant Signature (if applicable): _____

Print Name: _____

Telephone Number: _____

Date: _____

Board Comments

Deposit Received: \$250.00

Check/Money Order #: _____ Charged to Unit Owner Account #: _____

Clubhouse Inspected By: _____

Clubhouse Condition: Satisfactory: ____ / Unsatisfactory: ____

Remarks: _____

Inspection Date: _____

Deposit Return Date: _____

If Not Returned, Reason: _____

Excerpt from Association Rules and Regulations

Section 16.0 – Clubhouse

The Clubhouse is available for use by residents in good standing.

Pets are not permitted inside the Clubhouse at any time.

Reservations are limited to 25 guests (please note: pool use is not included with Clubhouse reservations).

Unit owners must submit a Clubhouse Reservation Application. Tenants must coordinate through their landlord or property manager.

The reserving resident must be present during the event.

A cleaning fee may be assessed if the Clubhouse is not properly cleaned after use.

Refer to the Declarations – Bylaws for complete regulations.

Legal Notice

By signing this Agreement, the Unit Owner and/or Tenant agrees to comply with all the terms and conditions set forth herein, as well as the governing documents of Harbor's Edge Condominium Association, Inc. Noncompliance may result in additional charges, penalties, or legal action as permitted by law and the Association's governing documents.