

# APPLICATION FOR OCCUPANCY

## CASA LA QUINTA CONDOMINIUM ASSOCIATION INC.

ATTENTION: INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

### INSTRUCTIONS

- This application and the attached application for occupancy and authorization forms must be completed in detail by each proposed occupant and/or lessee. All Individual persons over the age of 18 that will occupy the unit must pay a separate fee for background screening and complete the application as an applicant providing all additional documents. (Please note there is a place for up to 2 applicants per packet, please make necessary copies prior to completion)
  - The Association has 30 days to complete its processing from the date of receipt of the fully completed application, all fees and any supplemental information required. If a question is not answered adequately or left blank, this application may be returned, not processed, and not approved.
  - All past due maintenance fees and assessments must be paid up to date prior to processing of this application.
  - Please submit this completed application via email to: [manager@clqcondo.com](mailto:manager@clqcondo.com) Casa La Quinta Condominium Association Inc. 2870 NE 14 Street CSWY, Pompano Beach, FL 33062
  - ADDITIONAL DOCUMENTS REQUIRED: PLEASE SUBMIT WITH YOUR APPLICATION THE FOLLOWING DOCUMENTS REQUIRED BY THE ASSOCIATION FOR EACH APPLICANT 18 YEARS OF AGE OR OLDER:
    - A letter of acknowledgement from the current unit owner signed and dated which indicates that they are aware of the occupancy, how long the occupancy will be for, and for what purpose the occupants are residing.
    - A legible copy of the valid Drivers' License and Social Security Card for all applicants along with copies of all vehicle registrations parked on the property.
- \*\*Any applicants, who are members of the Armed Forces, Reserves, or Florida or National Guard, please provide proof via current photo identification\*\***

**FEES REQUIRED: BANK CHECK OR MONEY ORDERS ONLY ACCEPTED**

\$150.00 non-refundable screening fee must be attached to this application made payable to Casa La Quinta Condominium Association Inc. per individual applicant 18 years of age or older to be screened\*\* Payment may be mailed to : Casa La Quinta Condominium Association Inc. 2870 NE 14 Street CSWY, Pompano Beach, FL 33062

**OCCUPANCY RESTRICTIONS**

1. Minimum lease period is three (3) months.
2. No more than one (1) lease in a twelve (12) months period is permitted. All renewals of annual leases are subject to re-approval by the Board of Directors 60 days before effective date.
3. Leases are not permitted during the first twelve (12) months of ownership.
4. All units shall be used for residential purposes only. Rental occupancy is limited to four persons in a two bedroom unit and two persons in a single bedroom unit.
5. Lessees are not allowed to have pets.

No commercial vehicles, boats, trailers, or campers are allowed to be parked on the Condominium premises.

**MUST PRINT ALL THE INFORMATION ON THIS FORM**

(Answer all questions. If all questions are not answered (or N/A is listed where information is not provided), the application will be rejected, and new fees will be required to resubmit as mentioned above.)

MOVE IN DATE: \_\_\_\_\_

Property Address \_\_\_\_\_

Current Owner's Name \_\_\_\_\_ Tel. No. \_\_\_\_\_

Current Owner's Email: \_\_\_\_\_

NAME OF OCCUPANT(S):

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

d. \_\_\_\_\_

**ACKNOWLEDGEMENT**

Have you ever had an eviction filled against you?

Applicant: Yes: \_\_\_\_\_ No: \_\_\_\_\_      Applicant 2: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Have you ever left owing money to any owner or landlord?

Applicant: Yes: \_\_\_\_\_ No: \_\_\_\_\_      Applicant 2: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Have you applied for residency anywhere in the past two (2) years, but did not move in?

Applicant: Yes: \_\_\_\_\_ No: \_\_\_\_\_      Applicant 2: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Have you ever had adjudication withheld or been convicted of a crime:

Applicant: Yes: \_\_\_\_\_ No: \_\_\_\_\_      Applicant 2: Yes: \_\_\_\_\_ No: \_\_\_\_\_

Are you an active member of the armed forces, a reservist, or a member of the Florida or National Guard?

Applicant: Yes: \_\_\_\_\_ No: \_\_\_\_\_      Applicant 2: Yes: \_\_\_\_\_ No: \_\_\_\_\_

## AGREEMENT

1. In making this foregoing application, I represent to the Board of Directors that the purpose of the occupancy of a Unit in CASA LA QUINTA CONDOMINIUM ASSOCIATION, INC. is as follows:
  - a. Permanent \_\_\_\_\_ Seasonal Residence \_\_\_\_\_ Other \_\_\_\_\_
2. I hereby agree for myself and on behalf of all persons who may use the unit which I seek to occupy that I will abide by all of the restrictions contained in the By-Laws, Rules and Regulations, Association Documents and restrictions which are or may in the future be imposed by the CASA LA QUINTA CONDOMINIUM ASSOCIATION, INC.
3. I have received a copy of all Rules & Regulations.
4. I understand that the acceptance for occupancy of a unit at CASA LA QUINTA CONDOMINIUM ASSOCIATION, INC. is conditioned upon the truth and accuracy of this application and upon the approval of the Board of Directors. Any Misrepresentation or falsification of any information on these forms will result in the automatic disqualification of your application. Occupancy prior to Board of Directors approval is prohibited.
5. I understand that the Board of Directors of CASA LA QUINTA CONDOMINIUM ASSOCIATION, INC. will request an investigation of my background. Accordingly, I authorize the Board of Directors, Management and Screening Company, to make such investigation, and agree that the information contained in this and the attached application may be used in such investigation, and that the Board of Directors, Officers and Management of CASA LA QUINTA CONDOMINIUM ASSOCIATION, INC. itself shall be held harmless from any action or claim by me in connection with the use of the information contained herein or any investigation conducted by the Board of Directors.

In making the foregoing application I am aware that the decision of CASA LA QUINTA CONDOMINIUM ASSOCIATION INC. will be final and no reason may be given for any action taken by the Board of Directors. I agree to be governed by the determination of the Board of Directors.

If this application is not legible or is not completely filled out, The Association or Management Company will not be liable or responsible for any inaccurate information in the investigation and related report (to the Association) caused by such omissions or illegibility. By signing, the applicant recognizes that the Association and the Management Company will investigate the information supplied by the applicant, and a full disclosure of pertinent facts will be made to the Association. The Association, the Management Company, and any parties or party considering renting to the above named applicant(s) will not be liable or responsible for inaccurate information gathered, in the background report, or any other report in regards to this application. It is also agreed that if for any reason the application is rejected, the Management Company, or any other parties will not be held responsible. If applicant brings any parties to court, applicant will be held fully responsible for all attorneys' fees.

I HEREBY CERTIFY THAT I HAVE RECEIVED AND READ THE RULES & REGULATIONS OF CASA LA QUINTA CONDOMINIUM ASSOCIATION, INC. AND I AGREE TO ABIDE BY THE RULES & REGULATIONS, THE DECLARATION AND THE BY-LAWS OF THE ASSOCIATION.

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT LAST NAME: \_\_\_\_\_

PRINT FIRST NAME: \_\_\_\_\_

PRINT EMAIL ADDRESS: \_\_\_\_\_

# INTERNATIONAL APPLICANTS ONLY

In addition to your completed application, you must also provide the additional documents listed below;

- Copy of Passport for all applicants over the age of 18,
- Copy of Visa for all applicants over the age of 18.
- Copy of 3 most recent Bank Statements
- Copy of 1 month of Pay Stub

## RESIDENT GUIDELINES, ANO RULES

These rules and regulations are in place to help make our homes and environment relaxing and congenial. This is your home not a hotel and should be respected and treated as such.

These rules conform to the bylaws of the Association as originated by the State of Florida, our insurance requirements and as mandated by Homeland Security.

### 1.0 RESIDENCES:

**Purchasers or Lessee DO NOT move anyone into the apartment without:**

- A. Notifying the Association.
- B. Complete the application/screening process.
- C. Screening by the Association Screening Committee.
- D. In the case of lessees, paying a required common area damage security fee (Refundable at the end of the lease) of one (1) month's rent or \$1000.00 whichever is greater.
- E. **Residence unoccupied by owner is. prohibited of any guest(s). Any guest(s) staying on property for any extent of time without the presence of the unit owner will need to be screened.**

All units shall be used for residential purposes only. Rental occupancy is limited to four Persons in a two bedroom unit and two persons in a single bedroom unit.

**Only the Owner or lessee whose signature appears on the approval SHALL occupy the unit. NEW OWNERS CAN NOT rent the apartment until after ONE YEAR OF OWNERSHIP (12 MONTHS).**

### 2.0 MOVING IN/OUT

**Moving Hours: 8:00 AM to 5:00 PM Monday - Saturday NO SUNDAYS OR HOLIDAYS.**

Prior to moving, residents are required to inform the office of the date and times to allow the elevator protection pads to be installed. Please remember our elevators are small and larger pieces may have to be carried up or down the stairwells. If you need to gain access to the electrical meter room, you will need to acquire a common element access key. All move in boxes must be flattened and placed on the side in the trash room not in the dumpster, fines can be incurred.

### 3.0 CONSTRUCTION AND REMODELING:

Prior to any construction and remodeling, owners are required to complete the following procedures:

- A. Notify the Association and submit the required ARC application the work being done along with a \$500.00 refundable deposit.
- B. List the Contractors details of work to be performed. BOD must approve ALL work before start.
- C. Owner must furnish a copy of a Certificate of Insurance, business license and provide any permit information to the Association office before work begins.

**The hours of construction/remodeling will be limited as follows:**

**Monday through Friday: 8:00 AM. to 5:00 PM; Saturday 10:00 AM to 5:00PM**

**No Sundays or Holidays**

All areas must be kept clean. Remember construction may affect the area below your apartment. Any tools, benches, or equipment used for the project may not be left on the walkways to avoid any fire regulation rule violation.

- If the contractor is using the elevator to transport materials, the elevator protection pads must be installed, and the contractor must provide additional protection to the floor and walls of the elevator. The floor must be free of any debris and dirt at all times and cleaned after each transport. The maintenance staff will inspect the walkways, elevators, and breezeways in the area of construction for debris and damage daily. Any cleaning or repair work will be charged at the rate of \$125.00 per hour and deducted from the deposit.

#### 4.0 PARKING

- Reverse parking is not permitted.
- All residents must use their numbered allocated parking spot and or guest spot. Residents must display a current CLQ Parking Permit Tag in the rearview mirror.
- Visitors and Guests are required to display a Guest Parking Permit.
- Replacement Parking Permit Tags fee \$250.00
- Crime Watch Patrols and environmental issues do not allow reverse parking. If you do not display a permit, if you reverse park, or if you do not have a current tag, you may be subject to tow at the owners' expense.
- No Vehicle maintenance is allowed on the premises.
- No commercial vehicles, boats, trailers or campers, etc. owned by residents or their guests are allowed to be parked on the premises.
- Vehicles that cannot move on their own power cannot be stored on the premises for longer than 24 hours.
- NO PLAYING OF BASEBALL, FOOTBALL, or SKATEBOARDS, ELECTRIC SCOOTERS ETC. SHALL BE ALLOWED IN THE PARKING LOT OR ON THE CATWALKS.
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#### 5.0 PETS: OWNERS ONLY

- Applicants often overlook our pet rules. We realize this can play a major part in his or her decision. Our rules are as follow:
  - A. A house pet is limited to a dog, cat or bird. OWNERS ONLY are allowed a pet.
  - B. If you are an OWNER and reside on the premises, 1 small dog up to 20 pounds (6.2KG) are allowed. The dog must be registered and a fee of \$250.00 is required.
  - C. Lessees are not allowed to have pets. Visitors and / or overnight guests are not allowed to bring pets onto the premises.
  - D. City Bylaws require that you curb your dog, pick up waste and do not walk your dog on the premises.
  - E. Dogs must be carried on walkways and in the elevators.
  - F. Dogs must be on leash.
  - G. Pet must not be left on catwalk.
  - H. Dogs are not allowed in the common areas (pool, clubhouse, dock, etc.)

#### 6.0 CAR WASH FACILITIES:

- Car washing shall be permitted in the designated area during the hours of 7:00 AM to 8:00 PM and is limited to residents only.
- Be courteous to other residents and clean up after use of area.

#### 7.0 BICYCLES:

- Bicycles are permitted but riding is not permitted on the sidewalks, walkways, dock, pool deck or lawn areas.
- Riding is at the owners risk and is only permitted to enter and exit the premises.



- Our insurance does not permit skateboards, roller blades, roller skates, scooters, etc.
- Bicycles and mopeds shall be parked in the areas designated for that purpose.
- BICYCLES ARE NOT Allowed IN THE ELEVATORS NOR ARE THEY ALLOWED TO BE STORED ON THE WALKWAYS OR STAIRWELLS.

#### 8.0 COMMON AREAS: (INCLUDING BALCONIES AND PATIOS)

- No radio, television antenna, dish or any wiring for any purpose may be installed on the exterior of the building.
- No signs including but not limited to real estate, advertisements, and notices shall be posted on our premises.
- All common areas inside and outside the buildings will be used for their designated purpose; no articles belonging to the owners, lessees, or guest shall be kept in or out of these areas without the consent of the BOD and such areas shall be kept free of obstruction.
- No disposal of cigarette butts in common areas.

#### 9.0 ELEVATORS:

- Elevators are to be used for transportation only. Access is gained by a Medco key which can be purchased by the way of a \$50.00 (check or money order only). The Medco key is our only security measure. Please do not allow anyone you do not know or who is not authorized access to enter the elevator if they do not have a key.
- Please do not allow children to play or abuse the elevators.
- Emergency phones are monitored.
- Misuse of this facility carries a hefty fine from the City Fire Department.
- When entering the elevator from the pool area, please make sure you are dry and have on footwear.

#### 10.0 NOISE:

- QUIET TIMES 10:00 PM TO 9:00 AM
- Please avoid any unnecessary noise from within the apartment, parking lot, catwalks, and pool area. Loud and disturbing noises are prohibited. All radios, televisions, audio systems, singing and playing of musical instruments shall be regulated to sound levels that will not disturb other.
- Residents on upper floors are asked to choose footwear that will not disturb your neighbors.

#### 11.0 TRASH:

- Refuse room hours are 6:00AM to 11:00PM. NO TRASH DISPOSAL AFTER THESE HOURS.
- Trash and garbage chutes are situated on each upper floor adjacent to the elevator. Ground floor residents use the dumpster room which requires a common element key for access. Disposing of garbage and trash shall only be by the use of trash chutes and by the use of garbage disposal units. All garbage and refuse MUST BE PLACED IN Plastic BAGS AND SECURELY TIED. If garbage does not fit in the chute, it should be taken to the garbage room on the ground floor.
- Large cardboard boxes must be broken down and placed on the side not inside the dumpster.
- NO TRASH SHALL BE LEFT IN THE REFUSE ROOM, WALKWAYS, OR LAUNDRY ROOMS OR OUTSIDE OF THE DUMPSTER ROOM. If you do not have a common element key for the dumpster room, one can be purchased at the office.
- No items such as furniture, appliances, etc. shall be placed in the dumpster or dumpster room as a means of removal from the property.
- Please close the chute and turn off the lights after use.

## 12.0 LAUNDRY ROOMS:

- Laundry room hours are 6:00AM to MIDNIGHT
- Do not place large laundry items in the washers as they tend to damage the unit.
- Clean the lint filters after every use and wipe up any soap spills.
- Remove all laundry from the machines promptly so the machines are available for use by other residents.
- For security and insurance requirements, the ground floor washing machine rooms are accessed by the use of the common element key and the doors must be closed at all times. Keep all laundry rooms doors closed on all floors.
- Washing machines and dryers uses money cards that can be purchased at the office for \$10.00.
- Only owners/approved tenants can obtain laundry money cards.

## 13.0 WINDOWS: WINDOW TREATMENTS ONLY.

- NO FOIL, SCARVES, FLAGS, SHEETS, ETC., ON WINDOWS. If you have the old existing type windows, you are responsible for their maintenance. Any water damage caused by your windows to your neighbors below will be your responsibility.

## 14.0 PATIOS- BALCONIES- CATWALKS:

- No radio, television antenna, dish or any wiring for any purpose may be installed.
- It is against the City Fire Code to place any objects on the walkways that restricts the access to less than 36 inches..
- "No towels, rugs, clothes, etc. should be hung on the railings, ledges, balconies, or patios."
- The use of gas or charcoal barbecue grills on balconies and patios is strictly prohibited. Barbecue grills are only allowed in the designated area.
- NO DISPOSING OF CIGARETTE BUTTS OVER BALCONIES, CATWALKS, COMMON AREAS, LANDSCAPING SHRUBS AND PLANTS, PARKING LOT, OR DOCK AREA. PLEASE DISPOSE CIGARETTE BUTTS APPROPRIATELY.

## 15.0 ATTIRE:

- "Except in the pool area, shoes or sandals are required. Do not enter the elevator dripping wet, barefoot or with sand on your footwear. Regardless of your location, please wear acceptable attire.

## 16.0 CLUBHOUSE:

- The clubhouse is for the use of residents and guests and is accessed, if locked, by the use of the common element key.
- The clubhouse is exclusively available to residents and their guests for a usage fee (see office).
- NO PETS ARE ALLOWED.
- Each resident is limited to a maximum of (4) four guests at the pool area. Larger parties can be accommodated by reserving the clubhouse for a usage fee. Maximum (20) twenty guests.
- The clubhouse can only be reserved by a resident. The resident must be in attendance and is responsible for the actions of the group. The only area that is covered by the reservation is the clubhouse and the use of the adjoining patio. If the party is using the grills, we ask that you limit the use to one grill. This allows other residents to use the facility during the party/function. Reserving the clubhouse does not include the use of the pool. (See pool/patio area). To reserve the clubhouse it is required that an application be completed and submitted together with a damage security deposit of \$300.00 and a usage fee of \$200.000 that will be deposited. The usage fee is NON-REFUNDABLE. These forms are available at the office. A few issues that have caused problems over the years are: Cans or bottles in the freezer; glass containers or bottles outside the clubhouse; food and beverages left in the clubhouse after the function.

Helpful hint: Only thumbtack decorations to wood moldings, not the ceiling.

- “Sunday through Thursday, keep the doors closed after 9:00PM. Friday and Saturday keep the doors closed after 10:00PM.
- Party/Function should conclude no later than 11:00PM
- “Make sure the clubhouse is clean and tidy at the end of the function. Check the bathrooms. If all is well and the maintenance manager signs the clubhouse off, we will return the security deposit of \$300.00.

Casa La Quinta is not responsible for any Items left in Clubhouse.

#### 17.0 GYMNASIUM:

- This facility is for the exclusive use of the adult residents. The use of this equipment is at your own risk. Access to the Gym is by way of the ladies and gentlemen's bathrooms and requires the use of the common element key.

#### 18.0 DOCK:

- No boarding of other boats is permitted.
- No jumping off dock into canal!
- No getting on or docking of Surf or Paddle boards, Jet skis, Kayaks, canoes, etc.
- No unauthorized use of the dock is permitted by visiting friends or relatives.
- “Dock rules and regulations are available to residents who wish to rent a dock space. Boat dock rental is for owners in residence only. Boat dock rental is not permitted for owners who rent their units. No Lessees are permitted to rent a boat dock space.”
- "Boats that cannot be powered on their own are not permitted to remain at dock.”

#### 19.0 POOL & PATIO AREA: NO LIFEGUARD ON DUTY.

Pool hours are Monday through Sunday 7:00AM to 10:00PM..

- ALL PERSONS USE THE POOL AT THEIR OWN RISK. IN CASE OF EMERGENCY CALL 911
- CITY rules limit the capacity of our pool to (11) eleven bathers.
- Our Insurance requires that access to pool area is by means of self-closing lockable gates. Access is only by use of Medco elevator key. DO NOT LEAVE GATE OPEN.
- RESIDENTS ARE LIMITED TO A MAXIMUM OF FOUR GUESTS. Residents and their guests must obey the posted swimming pool rules. Children under 12 years old must be supervised by a resident member of the family.
- “To remove sand, oils and lotions, all persons are to shower before entering the pool, to remove oils, lotions and sand”
- Babies or children wearing diapers must wear swim diapers.”
- No large toys or rafts allowed.
- No running, jumping, diving, or rough play allowed in the pool area.
- NO GLASSWARE ALLOWED IN OR AROUND THE POOL AREA.
- Do not monopolize the pool furniture.
- When you leave, please take your towels with you.
- The use of personal portable radios must have headphones.
- NO PETS ARE ALLOWED ON THE POOL DECK.
- NO BICYCLES ARE ALLOWED ON THE POOL DECK.
- Any leftover food and beverage must be disposed of properly prior to leaving the pool deck.
- The pool is for the use of Casa La Quinta residents and guests only. No trespassing allowed.
- Casa La Quinta is not responsible for items left in the pool area.

## 20.0 SECURITY:

STAIRWELL DOORS ARE EMERGENCY EXITS. Stairwell doors lock on the ground floor (first floor) and must be locked and closed at all times. No propping of these doors is allowed. These doors unlock with the Medco elevator key. Do not unlock these doors or give access to strangers or unauthorized persons.

## 21.0 FIRE:

Each condo is fitted with an audible smoke detector. Each smoke detector is hard wired into the main electric feed and has a battery backup. This system requires a self-test, a small LED light indicates that it is functioning and it will give an audible alarm when the test button is pressed. The system requires a 9-volt battery and will give short audible blasts when the battery requires changing. Fire extinguishers are positioned on all walkways. Our fire alarm system is not monitored. In the event of a fire, call 911 and pull the fire alarm levers which are also situated on each floor. The fire alarm pulls immediately, gives off audible visual warnings and disables the elevators. To exit the building use the stairwells situated at the ends of each of the buildings.

## 22.0 MAIL:

The apartment mailboxes are situated opposite the elevators in each building. The buildings are numbered 2840 "A" building; 2850 "B" building; 2860 "D" building; 2870 "C" building. Make sure you use the correct change of address, or your mail will not be delivered. The mail box keys are the responsibility of the residents. If you are a lessee make sure you obtain a key from the owner.

## 23.0 KEYS:

- Casa La Quinta Through its Bylaws, requires a set of keys for each unit. These keys are locked in the office and are used by our maintenance staff for emergency access and pest control. If the locks are changed, the office needs a new set.
- Casa La Quinta also requires a set of keys for any automobile that is left in the parking lot when the owner is not in residence. If we do not have keys, in case of emergency, please supply information on who is responsible to allow our maintenance staff access to condo and auto keys.

## 24.0 PEST CONTROL:

- On the first Wednesday and Thursday of each month our pest control contractor sprays each condo in the following sequence: A. Units "A & C" Wednesdays B. Buildings "B" & "D" Thursday.
- Our maintenance staff will enter the condo with the pest control contractor. If any evidence of leaking is found in the unit, the office will notify the unit owner for immediate repairs.

## 25.0 CABLE:

- Each condo has a cable connection fed into the apartment. The cable is serviced and provided by Comcast. All fees connected with cable programming, etc. are the responsibility of the resident. If you decide to use the service of Comcast, you will need to give them the full address of the unit: 28XX NE 14<sup>th</sup> Street Causeway #XXX. Also available is ATT U-verse.
- NO SATELLITE DISH ALLOWED

## 26.0 TELEPHONE:

The office needs to keep a record of your telephone number. Each unit has a telephone code which can be linked into your telephone from the elevator lobby touch pad. This allows the resident to take messages and send the elevator to the lobby from their land line or cell phone.

27.0 HELPFUL INFORMATION:

- PROPERTY MANAGEMENT EMAIL: manager@clqcondo.com
- Change AC air filter every 3 months or when filter is soiled.

Please add a 1/4 cup of household bleach in drain line or in pan under air conditioning unit. Helping to prevent clogging of drain and causing water damage to unit and possible units below. Keep A/C on at a minimum of 78 degrees.

I/We agree and understand the rules, regulations and information set forth by the Board of Directors of this Association. I/We agree to pay for any damages or repairs caused as a result of negligence done by me, my family, guests or visitors.

I agree that any such costs shall be deducted from my security deposit or I will be directly billed for said damages. Casa La Quinta Condominium Association, Inc. is designated as the owners' representative for the purpose of and with the authority to terminate any such lease agreement in the event of any violation of the foresaid declaration of the rules and regulations and will abide by all rules and regulations of Casa La Quinta Condominium Association, Inc.

Applicant's Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

Applicant's Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_

Parking Space: \_\_\_\_\_

Tenant: \_\_\_\_\_

Owner: \_\_\_\_\_

## **CASA LA QUINTA CONDOMINIUM ASSOCIATION, INC.**

### **Board Resolution Adopting Amendment to Rules and Regulations**

WHEREAS, pursuant to the authority granted to the Board of Directors in Articles XI and Articles IV(S) of the By-Laws and Article IX.B.5. of the Declaration of Condominium, the Board of Directors may enact and amend Rules and Regulations concerning the transfer, use, appurtenance, maintenance, and occupancy of the condominium property and for the health, comfort, safety and welfare of unit owners and residents. It is hereby resolved:

That: The Association will enact its rights to levy fines for the failure of the owner of the unit or its guests, relatives, occupants, or lessees to comply with any provision of the Declaration, Bylaws, or Rules and Regulations of the Association. Fines will be levied, imposed, and collectible as allowed by the law.

That: Unit owners and their guests, relatives, occupants, or lessees MUST turn off the main water to their unit and hot water heater if the unit is going to be vacant for more than 48 hours. The owner, guests, relatives, occupants, or lessees of the unit shall be presumed to have breached his/her obligations to properly maintain the unit and presumed negligent in the event of any water loss and damages that would have otherwise been avoided if the water was shut off.

That: The Association has the right to inspect all hot water heaters to determine whether they are likely to fail. Unit owners must replace their hot water heater tanks on or before the end of the manufacturer's suggested service life or 10 years, whichever is sooner. On-Demand systems: Replacement as per manufacturers suggested service life. Any owner that has not replaced their hot water heater as required above will be deemed to have breached his/her obligation to maintain their property and negligent in the event of any water damage resulting from the failure of said hot water heater. The Association is entitled to use the Enforced Maintenance provision in Article IX of the Declaration, should a unit owner will comply with the above stated rule.

That: Waterbeds are prohibited. Any unit owner, guest, relative, occupant, or lessee who has a waterbed will be in violation of this rule and presumed negligent in the event of any water loss and damages resulting from the failure of said waterbed.

Adopted by the Board of Directors the 9<sup>th</sup> day of May 2019 and effective upon said adoption by the Board. The vote of each Director is reflected in the minutes of the meeting at which this Resolution was adopted.

**RESIDENTIAL SCREENING AUTHORIZATION FORM**

(Please Print) Name: \_\_\_\_\_ Sex: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Email Address: \_\_\_\_\_

I give my authorization to the Accudata, Inc. client below, Accudata Inc., or any party or agency contacted by the aforementioned to obtain and verify the above information, concerning a credit report, criminal records, motor vehicle and other history. I understand that inquiries may be made to various federal and state agencies, employers, and references.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_

(AccuData Inc. client information only)

**Company Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Tel #:** \_\_\_\_\_ **E-mail or Fax # (for results):** \_\_\_\_\_



**Credit Check Form (CANADIAN ONLY)**

- 1. Photocopy **1 piece** of identification, ID must be government issued with candidate's picture and signature.
- 2. When photocopying ID, ensure it is clear and can be read.

**Services Ordered:** Credit Bureau Inquiry

ACCUDATA INC	C Nadeau	Date
<small>Company</small>	<small>Client Name</small>	

**Candidate Consent**

Candidate First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Maiden Name(s) / Alias (Other Names) \_\_\_\_\_ Birth Date \_\_\_\_\_ Gender Male Female  
Month Day Year

Present Address (street name, number, city, province, postal code) \_\_\_\_\_ Telephone \_\_\_\_\_

Previous Address (If present address is less than 5 years) \_\_\_\_\_ Place of Birth (Town, Prov, Country or Hospital) \_\_\_\_\_ Email Address \_\_\_\_\_

I understand that the background check process includes a Canadian credit bureau inquiry with retrieval of information from a major Canadian credit bureau. I hereby consent to a Canadian credit bureau inquiry on behalf of ACCUDATA INC/OR ITS AGENTS which will include information about me, including any previous bankruptcies, legal proceedings, collection actions, negative banking items and other information reported by my creditors, and I hereby authorize any public or private institution to provide and release ACCUDATA INC/OR ITS AGENTS information related to my credit record. I authorize ACCUDATA INC/OR ITS AGENTS to release all personal information obtained during the above Canadian credit bureau inquiry to ACCUDATA INC/OR ITS AGENTS and hold harmless ACCUDATA INC/OR ITS AGENTS upon the release of this information or its findings to ACCUDATA INC/OR ITS AGENTS. By signing this form, I am aware, and I give consent that this record may be transmitted electronically or in hard copy outside of Canada.

X \_\_\_\_\_ Date \_\_\_\_\_  
Candidate's Signature Authorizing Credit Bureau Inquiry